

Laidley Saleyards Working Group Charter

Title	Laidley Saleyards Working Group
Vision <i>(The Why)</i>	The Laidley Saleyards Working Group (LSWG) Is a formal Advisory Committee of Council established to utilise industry and skills-based expertise in considering the future operation of the Saleyards.
Objective <i>(The What)</i>	<p>The primary objective of the LSWG is to provide Council with advice on the future operation of the Saleyard. This will include, but not necessarily be limited to:</p> <ul style="list-style-type: none"> • A review of current operations including the disposal of regulated waste. • Identifying the current risks of operating the facility and how to mitigate those risks. • Consider long term financial sustainability including community service obligations. • Consider options for managing the facility in the future including Council ownership, leasing, selling or a hybrid model.
Responsibilities & Activities <i>(The How)</i>	The WG will be responsible for providing advice to Council on how to achieve the above objectives.
Membership <i>(The Who)</i>	<p>The LSWG will consist of the following members:</p> <ul style="list-style-type: none"> • Cr Tanya Milligan (Mayor) (ex-officio) • Cr Chris Wilson (Deputy Mayor) • Cr Anthony Wilson (Portfolio Chair – Facilities) • Cr David Neuendorf • Ian Church (Chief Executive Officer) • John Keen (Group Manager Infrastructure) • David Stariha – (Stariha Auctions) • Neil Natalier – (Natalier Farms) • Ben Drynan – (Agforce SEQ) • Simon Lott – (EnviroAg) • 3 Cattle Producers appointed as part of the EOI process. <p>Quorum: A quorum for the holding of meetings will consist of 6 permanent members.</p> <ul style="list-style-type: none"> • Subject matter experts may be invited to provide expertise as required:
Meeting Structure <i>(The When & Where)</i>	<p>Frequency: LSWG meetings will be held monthly, to be reviewed at an agreed future point in time. Ad-hoc meetings may be called as needed.</p> <p>Location: Council offices or other Council facilities as deemed appropriate.</p> <p>Chair: Meetings will be chaired by the CEO until otherwise decided.</p>
Typical Agenda	<p>The agenda will be flexible but will include as a minimum:</p> <ul style="list-style-type: none"> • Review previous meeting minutes. • Review previous meeting actions. • Status update. • General business. • Meeting Close.
Minutes & Actions	The Chairperson will distribute meeting agendas at least 2 days before each meeting. Minutes and actions will be recorded and circulated by the Chairperson or delegate.

